

Acting Clubs Application
Fine Arts Society of Detroit
Theatre Arts
Grosse Pointe Congregational Church
Return to: office@gpcong.org

Title of the Play: _____

Performance Date: _____

Performance Location: _____

Director _____

Phone Number _____

Email Address _____

Contact Person for this group _____

Phone Number _____

Email Address _____

Dates of Rehearsals _____

Please mark which days and time will rehearse:

___ Monday _____ AM/PM
___ Tuesday _____ AM/PM
___ Wednesday _____ AM/PM
___ Thursday _____ AM/PM
___ Friday _____ AM/PM
___ Saturday _____ AM/PM
___ Sunday _____ PM

Preferred Room 1:	Lounge	Rehearsal Space	Fellowship Hall	Sanctuary
Preferred Room 2:	Lounge	Rehearsal Space	Fellowship Hall	Sanctuary
Preferred Room 3:	Lounge	Rehearsal Space	Fellowship Hall	Sanctuary

Date of Submission _____

Please note the following (see next page):

If your rehearsal space needs change, or your rehearsal time changes, you must notify the church office immediately as there are additional groups who are being scheduled.

If your show is cancelled for any reason, please notify the church office immediately.

Only the Contact Person or Director can change times or places and must contact the church office to coordinate changes. Do not “simply” switch with another show or group – please contact the church office and submit change of times and location applications. Both groups must submit revisions before schedule changes will be made. The Church and Office Administrator will make the changes and email you approvals.

When choosing preferred room, please note that the Lounge or Fellowship Hall may already be in use, therefore, please do not assume you have your preferred rehearsal space until you hear from the Church office. It typically takes 1-2 business days for applications to be reviewed. If you have not heard from us after the second day, it is possible that the email did not go through. Please be patient and remember - the show will go on. We will work with you, we ask that you work with us.

Lounge is on the Main Floor, carpeted floor with chandeliers

Rehearsal Space is currently under construction, will be the large room in the basement after exiting the elevator

Fellowship Hall is the large room under the Sanctuary and ... arriving soon: performance stage

Sanctuary. We ask that if the 6 chairs and/or choir loft chairs are moved, please move them where they were before leaving – this is a temporary space until the Rehearsal Space renovations are complete.